**Date: :18:02:2023**

To,

The Treasurer,

International Islamic University Chittagong

Chittagong, Bangladesh.

Subject: Application for course registration.

Respected Sir,

With due respect, I state that I am a student of CSE department, ID: C183050. I am proud to say that I have obtained **CGPA 3.96** out of 4 in **Spring,2022**. I belong to a middle-class family where my father was the only earning member. But recently I Lost my father. As a result,I am facing a lot of financial problem. Following That I have already dropped one semester. I couldn’t able to manage my tuition fees on time and I have some dues unpaid. But right now, my elder brother is bearing my educational expenses. I have paid 30,000/- in first installments (2023-02-18). I can assure you that I will pay my remaining fees within next installment.

Now I want you to give me some time, to pay my dues and continue my studies smoothly. Please do me this favor by giving me some time to pay my dues and give me the permission

for course registration.

I will be looking forward to your positive response on this noble cause.

Yours sincerely,

Name: Nurul Karim Symon

Dept: CSE

ID: C183050

Sem:7th

Mobile:01858920633